



**UNIVERSIDAD DE
DISEÑO, INNOVACIÓN
Y TECNOLOGÍA**

ACCESS AND ADMISSION REGULATIONS FOR BACHELOR'S AND MASTER'S PROGRAMMES

Academic Year 2025/2026



ARTICLE 1. *Purpose and definitions*

These regulations are issued pursuant to the General Academic Regulations and are intended to govern the conditions of access, the admission procedure and, where applicable, subsequent enrolment in Bachelor's and Master's programmes at the University of Design, Innovation and Technology (UDIT).

Doctoral programmes and those leading to the award of a non-official qualification are excluded from the scope of these regulations and shall be governed by their specific regulations or, where applicable, by the programme specification.

ARTICLE 2. *Principles governing action*

UDIT's admission process shall uphold the principles of merit and aptitude and shall promote non-discrimination and equal opportunities.

UDIT shall reserve at least five per cent of the places offered on the various university degrees for students who have been officially recognised as having a disability of 33 per cent or more, as well as for students with permanent educational support needs associated with personal circumstances of disability, who in their previous studies required resources and support to ensure full educational inclusion.

ARTICLE 3. *Access, admission and enrolment*

The access conditions regulated herein refer to the requirements (academic or otherwise) that must be met in order to pursue Bachelor's or Master's university studies.

Under the admission procedure, additional requirements and assessment criteria are established for the allocation of the places offered on the relevant UDIT programmes among those who meet the legal access requirements. For these purposes, the provisions of these regulations and those set out in the corresponding verified programme specification shall apply.

By enrolling - i.e. contracting the university higher education service - the admitted applicant acquires the status of a UDIT student. If, on the date of formalising enrolment, the applicant does not evidence compliance with the legal access requirements, such enrolment shall not be final nor have full academic effects until the required condition is met, all in accordance with the General Academic Regulations.

ARTICLE 4. Routes for access to Bachelor's degree programmes and required documentation

Applications for access to Bachelor's degree studies may be submitted by:

ACCESS ROUTE	REQUIRED DOCUMENTATION
Students holding the Spanish Bachillerato who have passed the University Entrance Examination (EvAU/EBAU) in accordance with the applicable regulations, and students eligible for university access under previous (repealed) Spanish education frameworks.	<ul style="list-style-type: none"> - EvAU/Selectividad or PAU results (official EvAU/Selectividad/PAU card; screenshots of results are not accepted). - Academic record transfer: once the letter of admission has been received, applicants must request it from the university where they sat EvAU or, if they have previously started university studies, from their home (origin) university.
Students holding the European Baccalaureate or the International Baccalaureate diploma.	<ul style="list-style-type: none"> - Certificate or diploma (including grades). - UNED credential for access to university. Website: unedasiss.uned.es/home
Students holding a secondary education qualification (Bachillerato) from education systems of EU Member States, or other States with which international agreements have been signed on the basis of reciprocity.	<ul style="list-style-type: none"> - Bachillerato diploma. - UNED credential for access to university.

ACCESS ROUTE	REQUIRED DOCUMENTATION
<p>Students holding qualifications equivalent to the Spanish Bachillerato from education systems of States that are not EU Member States and with which no international agreements have been signed for recognition on the basis of reciprocity.</p>	<ul style="list-style-type: none"> - Transcript of grades for 1st and 2nd year of Bachillerato. - Bachillerato diploma. - Official recognition (homologation)* of the Bachillerato by the Spanish Ministry of Education, or a filed application receipt bearing the registration stamp if the process is pending. <p>* If the student provides the final homologation issued by the Ministry, neither the transcript of grades nor the Bachillerato diploma is required.</p>
<p>Students holding Higher Technician qualifications in Vocational Training, Higher Technician in Plastic Arts and Design or Higher Sports Technician qualifications within the Spanish education system, whether equivalent or officially recognised.</p>	<ul style="list-style-type: none"> - Official Academic Transcript. - Degree certificate. If the certificate has not yet been issued, proof of having requested its issuance must be provided.
<p>Students holding qualifications, diplomas or studies not equivalent to the Spanish Bachillerato, Higher Technician in Vocational Training, Higher Technician in Plastic Arts and Design or Higher Sports Technician, from the European Union or from States with which an international reciprocity agreement has been signed, provided that such students meet the requirements for university access in their country.</p>	<ul style="list-style-type: none"> - Transcript of grades. - Certificate or diploma. - Official recognition (homologation)* of the Bachillerato by the Spanish Ministry of Education, or a filed application receipt bearing the registration stamp if the process is pending. <p>* If the student provides the final homologation issued by the Ministry, neither the transcript of grades nor the Bachillerato diploma is required.</p>
<p>Applicants who have passed the university access examination for applicants aged 25 and over.</p>	<ul style="list-style-type: none"> - Certificate issued by the institution where the examination was passed, stating the numerical grade obtained. - Academic record transfer.
<p>Applicants who have passed the university access route for applicants aged 40 and over.</p>	<ul style="list-style-type: none"> - Certificate of having passed the university access procedure based on professional experience.
<p>Applicants who have passed the university access examination for applicants aged 45 and over.</p>	<ul style="list-style-type: none"> - Certificate issued by the institution where the examination was passed, stating the numerical grade obtained. - Academic record transfer.
<p>Students holding an official university Bachelor's degree, Master's degree or equivalent.</p>	<ul style="list-style-type: none"> - Official Academic Transcript. - University degree certificate. If the certificate has not yet been issued, proof of having requested its issuance must be provided.
<p>Students holding an official university degree under the previous higher education framework.</p>	<ul style="list-style-type: none"> - Official Academic Transcript. - University degree certificate. If the certificate has not yet been issued, proof of having requested its issuance must be provided.

ACCESS ROUTE	REQUIRED DOCUMENTATION
<p>Students who have completed partial foreign university studies, or who, having completed foreign university studies, have not obtained homologation in Spain.</p> <p>Recognition of at least 30 ECTS credits in the programme in which they enrol shall be required.</p>	<p><u>Partial foreign university studies:</u> - Official Academic Transcript.</p> <p><u>Foreign university graduates:</u> - Official Academic Transcript. - Degree certificate for the completed university studies. - Declaration on honour that no homologation application has been submitted; or Letter of refusal of homologation; or Letter of withdrawal from the homologation process.</p> <p><u>In both cases, for the credit recognition request:</u> - Official syllabi for the passed modules/courses, stamped by the home university. - Study plan indicating the duration of the programme and the modules/courses included, likewise bearing the original stamp of the university.</p>

ARTICLE 5. *Specific access procedure for applicants over 40 to Bachelor's degree programmes*

Applicants may access the University via this route if they meet the following requirements:

- Work or professional experience related to the Bachelor's programme for which admission is sought.
- Not holding an academic qualification that enables access to university through other routes.
- Being 40 years of age or older during the calendar year in which the academic year begins.

Passing this access procedure does not entail the award of any academic qualification or educational level and shall be valid solely for the purposes of access to UDIT in the corresponding programme.

UDIT shall appoint a committee comprising a lecturer designated by the Director of the Academic Department for the programme to which the applicant seeks admission, and the Head of the Admissions Department (or a person delegated by them), which shall assess the application in accordance with the following criteria:

- Assessment of evidenced professional experience: duration and relevance of such experience in relation to the studies applied for. Score from 0 to 10.
- Personal interview to assess the suitability of the applicant's knowledge and competences in relation to the programme's competences. Score from 0 to 10.

The applicant who passes (a grade of 5 or higher) both assessments shall have passed the access procedure. The final grade shall be the arithmetic mean of both assessments.

ARTICLE 6. *Routes for access to Master's programmes and required documentation*

Applications for access to Master's studies may be submitted by:

ACCESS ROUTE	REQUIRED DOCUMENTATION
Students holding an official Spanish Bachelor's degree (Grado) or equivalent*.	<ul style="list-style-type: none"> - Official Academic Transcript for the completed degree. - Degree certificate or proof of application for issuance of the degree certificate.
Students holding a degree at the same level as the Spanish Bachelor's or Master's degree, issued by universities or higher education institutions in a country of the European Higher Education Area (EHEA), which entitles them in that country to access Master's studies.	<ul style="list-style-type: none"> - Official Academic Transcript. - Degree certificate or proof of application for issuance of the degree certificate. - Postgraduate access letter stating that the studies entitle the holder to undertake postgraduate studies; duly signed and stamped.

ACCESS ROUTE	REQUIRED DOCUMENTATION
<p>Students holding degrees from education systems outside the European Higher Education Area (EHEA) that are equivalent to the Bachelor's degree, without the need for homologation, subject to prior verification of accreditation of an equivalent level of studies which grants access, in the country issuing the degree, to Master's studies.</p> <p>Under no circumstances does access via this route imply homologation of the prior degree or its recognition for any purpose other than pursuing the Master's studies.</p>	<ul style="list-style-type: none"> - Official Academic Transcript. - Degree certificate or proof of application for issuance of the degree certificate. - Postgraduate access letter stating that the studies entitle the holder to undertake postgraduate studies; duly signed and stamped. Valid if notarised as a certified true copy.

* Conditional admission may be granted to applicants who have not yet completed their studies under the terms set out in the General Academic Regulations.

ARTICLE 7. *Documentary requirements common to Bachelor's and Master's programmes*

1. For identification purposes, all applicants shall provide their National Identity Document (DNI) or official documentation (passport or NIE).
2. The required documentation, or any other documentation that UDIT may deem necessary, must be submitted in the manner established by the University. In all cases, the original, or a notarised certified copy, of the required documentation must be provided within the deadlines set by UDIT.

3. Legalisation of documents:

All documents submitted for these procedures must be official and issued by the competent authorities, in accordance with the legal system of the country concerned.

No legalisation is required for documents issued in EU Member States or by signatories to the European Higher Education Area (EHEA).

Otherwise, documents issued abroad must be duly legalised under the following conditions:

- a. Documents issued in countries that have acceded to the Hague Convention: by means of single legalisation or an "apostille" issued by the competent authorities of the country.
- b. Documents issued in countries that have not acceded to the Hague Convention must be legalised through diplomatic channels.

4. Translation of documents:

All documents issued in a foreign language must be accompanied by a sworn translation into Spanish.

5. Students applying for admission via academic record transfer from another Spanish university must, in addition to evidencing compliance with the legal requirements for access to the University, submit:

- a) Proof of payment of the fees corresponding to the academic record transfer.
- b) In the event of a request for credit recognition, official syllabi for the passed modules/courses stamped by the home university, or any other document requested by UDIT during the credit recognition process.
- c) Official academic transcript of the studies commenced, including the average grade on a 0-10 scale, in accordance with Royal Decree 1125/2003 of 5 September, which establishes the European credit system and the grading system for official university degrees valid throughout Spanish territory.

ARTICLE 8. *Admission to Bachelor's and Postgraduate Programmes*

Admission shall be carried out in accordance with the procedure and criteria set out in the corresponding verified programme specification (memoria verificada del plan de estudios). Notwithstanding the foregoing, once the official admission period has ended, if the number of places offered exceeds demand, a direct admission procedure may be applied.

The admission application must be submitted within the deadlines set by the

University by completing and sending the relevant form and providing, in each case, the required documentation.

If the applicant's mother tongue does not correspond to the language of instruction of the studies, a B2 level in the relevant language of the Common European Framework of Reference for Languages (CEFR) must be evidenced. Students who are unable to provide the corresponding certification must take a specific language test at the University.

To evidence a B2 level of English, the following certificates will be accepted by way of example (non-exhaustive list):

- Certificates issued by the Official School of Languages (Escuela Oficial de Idiomas).
- Certificates recognised by ACLES (Association of Language Centres in Higher Education).
- Official certificate issued by Cambridge Assessment English ESOL Examinations.
- Official certificate issued by the University of Michigan (Cambridge Michigan Language Assessments).
- Official certificate of Cambridge IGCSE First Language English or Cambridge IGCSE English as a Second Language, together with the Certifying Statement issued by Cambridge International Examinations, reflecting the certificate holder's language competence.
- Official certificate issued by Educational Testing Service (ETS): TOEFL iBT and TOEIC.
- Official certificate of APTIS (British Council).
- Official certificate issued by Trinity College London (ISE).
- Official certificate of Capman Testing Solutions 360 LPT (Language Proficiency Test).
- Official certificate of Oxford Test of English (B2).
- UNlcert-recognised certificates.
- Certificat de Compétences en Langues de l'Enseignement Supérieur (CLES).
- The European Language Certificates (TELC).

- Official certificate issued by London School of Commerce.
- Official certificate of London Test of English (LTE).
- Official certificate of PTE (Pearson Test of English).
- Official certificate issued by Learning Resource Network.
- Official certificate issued by Anglia ESOL Examinations.
- LanguageCert International ESOL Listening, Reading, Writing, Speaking.

Decisions on admission applications are the responsibility of the Admissions Committee of the University of Design, Innovation and Technology. It shall be composed of the Secretary General, the Head of the Admissions Department and, as applicable, the Director of the Academic Department for the programme to which admission is requested.

Once the student has been admitted, they must formalise their enrolment in accordance with the General Academic Regulations.

First Additional Provision. Entry into force and scope of application This document shall enter into force for the 2025/2026 academic year.

Sole Repealing Provision

Previous agreements and regulations are hereby repealed insofar as they contradict or conflict with these regulations.

Sole Final Provision

UDIT shall be responsible for interpreting these regulations and resolving any issues that may arise in their application.

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